

# E-Contract Reference Form

*This reference is for the company named on the form that is applying to use the electronic MYBA Charter Agreement (E-Contract) and the principal End User. Any questions refer to the company and the principle End User during her/his time with the company only.*

**Name of Company applying to use the E-C service:**

**Name of Principal End User**

**Company Address:**

**Name and company of referee:**

**Company address:**

**Contact details (Email, telephone)**

I, (name of referee), hereby declare that the following questions are answered truthfully, to the best of my knowledge:

1	Have you completed charters with the applying company?	Yes/No (delete as appropriate)
2	If yes, how many and when was the most recent charter signed?	
3	If yes, please give the names and LOAs of the yachts chartered	
4	In the most recent charter were you acting as (choose one or more options)	<input type="checkbox"/> Broker, <input type="checkbox"/> Manager, <input type="checkbox"/> Stakeholder
5	In the most recent charter was the applicant acting as (choose one or more options)	<input type="checkbox"/> Broker, <input type="checkbox"/> Manager, <input type="checkbox"/> Stakeholder
6	Was the applicant fully aware of his role?	Yes/No (delete as appropriate)
7	Did the applicant fulfil that role? i.e. Did s/he demonstrate appropriate knowledge of the contract and the charter process?	Yes/No (delete as appropriate)
8	If you replied No to questions 6 & 7, in which areas did they require advice/assistance? Please give examples.	
9	Did the applicant ever appear to be in a position of conflict of interest in relation to the MYBA Charter Agreement?	Yes/No (delete as appropriate)
10	If the applicant was the Broker in the charter completed with same, who did the applicant approach first? The Central Agent, Stakeholder, Captain or Owner?	
11	If the applicant was the Central Agent in the charter completed with same, please confirm by ticking the box that, to the best of your knowledge, the applicant : (a) has a formal charter management agreement document with the owner of the yacht and (b) was/is the sole charter manager of the yacht.	
12	Were aspects such as client confidentiality, privacy and data protection (GDPR or equivalence) respected by the applicant?	Yes/No (delete as appropriate)
13	Is the applicant listing any of your yachts on their website without your authorisation?	Yes/No (delete as appropriate)
14	Did the applicant at any time present themselves in a misleading manner e.g. present themselves as a MYBA Member, as having access to the MYBA Charter Agreement etc... (please elaborate)	Yes/No (delete as appropriate)
15	If you have not completed charters with the applying company, have you had serious enquiries from them or have you made enquiries for their yachts? (please give brief details)	Yes/No (delete as appropriate)

Any further comments?

Are you in agreement for the above information to be disclosed to the applicant if requested?

Yes/No (delete as appropriate)

Date:

Signature:

Name & Signature of referee's Manager/Director (where applicable):